



New London Public Utilities
120 Broad St
New London, CT
860-447-5222



*The New London Water Authority
Community Fund*

GRANT MAKING AND DISTRIBUTION POLICIES AND GUIDELINES

The Community Fund operates without discrimination on the basis of age, race, religion, sex or national origin in the employment of staff and in the consideration of grant requests. When evaluating applications, the Community Fund will consider the objectives of the requesting agency, whether or not its Board of Directors is representative of the public it serves, and whether or not the agency is an equal opportunity employer.

GEOGRAPHIC AREA SERVED

The Community Fund serves the City of New London.

INTERESTS OF THE COMMUNITY FUND

The Community Fund wishes to emphasize programs with a direct link to environmental affairs, **especially those connected with water**. As such, the Community Fund may distribute income received to:

- a. Support environmental programs, especially those connected with water
- b. Assist educational programs directed towards environmental affairs
- c. Assist charitable and civic institutions
- d. Encourage artistic and culture endeavors
- e. Promote health and general welfare of the community
- f. Initiate planning of appropriate projects within these areas

PURPOSES FOR WHICH ALLOCATIONS ARE NOT CONSIDERED

Grants are not considered for:

- a. Endowments and general building funds, (specific items may be considered on an individual basis)
- b. Annual giving
- c. Political purposes or lobbying
- d. Direct financial assistance to individuals

Normally, grants are also not made for the support of ongoing operations.

APPLICATION SCHEDULE

Applications must be received by March 1st 2012 in order to be considered for the coming year. Applications will be accepted beginning February 1st 2012.



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GRANT APPLICATION INSTRUCTIONS

The initial **Grant Application** must be completed in typed format, (not handwritten). To adapt the form to your answers you may re-type the form or enter it on your computer. Be sure to copy each item from the form, its number and letter, as well as, the question or statement before you enter your response.

Check the list of **Required Attachments** at the end of this document. Initial applications will be accepted without these attachments but all selected applicants will have to submit this documentation prior to receiving the grant.

Prepare three copies of the completed Application Form, and a single copy of any attachments. The Chief Executive Officer must sign application forms. Mail or deliver completed applications and attachments to:

**City of New London
Department of Public Utilities
120 Broad Street
New London, CT 06320**

Attention: Derek Palmerone, Veolia Water NA

Completed applications must be postmarked on or before March 1st 2012.

A grant applicant who has received a grant in a previous year must submit a progress report (updated six-month Evaluation Report) or submit a new application.

The Community Fund is available to answer your questions or address any concerns regarding the preparation of this application. You may call the Community Fund at 860-447-5222.

The Community Fund must receive a six-month Evaluation Report of Grant activity no later than December 31, 2012. Attach copies of paid invoices if applicable.

A Final Evaluation Report on expenditures, (if not included in the six-month Report) of all Grant monies must be received by March 1, 2013. Attach copies of paid invoices if applicable.

Consideration of future grants will be based on compliance with these requirements.