

MINUTES OF THE WATER & WATER POLLUTION CONTROL AUTHORITY

Regular Meeting, October 22, 2009

The Regular Meeting of the Water and Water Pollution Control Authority began at 7:00 P.M. on the 22nd of October, 2009, in the Richard R. Martin Center, Senior Citizen Center Library, 120 Broad Street (Rear), New London, CT.

PRESENT: Barry J. Weiner, Chairman
Mario Strafaci
Evelyn Louziotis
Glenn Hamler
Gregory Dzcizek

ALSO PRESENT: Joseph Lanzafame, MWH
Peter Vetter, Veolia Water
Kathryn Willis, Veolia Water
Marianna Gaynor McGuirk
Samuel Brown
Tom Bivona
Jackie Torres

ABSENT: Wade Hyslop, Council Liaison
Robert Grills

1.0 ORDER OF BUSINESS

Chairman Weiner called the meeting to order at 7:00 P.M. The secretary called the roll. A quorum was present. Chairman Weiner welcomed the City Manager and other guests and thanked them for attending this evening.

2.0 CITIZEN PARTICIPATION

Upon motion of Evelyn Louziotis, seconded by Mario Strafaci, it was moved that we go out of order with agenda items to take care of citizen participation. The motion carried unanimously.

Mr. Samuel Brown, 80 Lincoln Avenue, New London, CT was present to express his concern about his high water bill. Kathryn Willis reviewed her notes on the property record and stated there was high consumption on this meter. She also added that the reads were not estimates, but actual reads. After a lengthy discussion, *Chairman Weiner entertained a motion that Veolia test the meter and if we find that the meter was inaccurate then we would have to make an adjustment to Mr. Brown's bill. Also, Chairman Weiner requested that Veolia contact Mr. Brown so that he can be present when the meter is tested. Lastly, Chairman Weiner noted that if the meter does, in fact, show accurate then we would offer Mr. Brown a payment plan without penalty so he can get his bill down to a reasonable amount. This motion was made by Glenn Hamler and seconded by Mario Strafaci. The motion carried unanimously.* Chairman Weiner noted that the Authority would like this done as soon as possible with a report back to the Authority as well.

Upon motion of Evelyn Louziotis, seconded by Glenn Hamler, it was moved to take Item 4.0(1)(a) to the floor. This motion carried unanimously.

Jacqueline Torres, 227 Ledyard Street, New London, CT expressed her concern relative to a very high water bill she received. She also noted that she does not own the property and is trying to get her landlord to assist with paying the bill. After discussion, *upon motion of Glenn Hamler, seconded by Evelyn Louziotis, it was moved to request that Kathryn Willis recalculate the bill as best she can to determine the high water usage that may have ended up leaking into the wall and not going into the sewer, and see if it can be credited to that portion of the sewer bill. In addition, in order to avoid sending this account to Legal, a commitment for payment plan should be worked out between Ms. Torres and Veolia. This motion carried unanimously.*

Upon motion Evelyn Louziotis, seconded by Mario Strafaci, it was moved to take Item 7.0(1) to the floor. This motion carried unanimously.

Chairman Weiner welcomed Mr. Tom Bivona from Wells Fargo Advisors, LLC. Mr. Bivona reviewed the Historical Performance Composite [Agenda Item 7.0(1)] and noted that since inception our rate of return has been 4.06%. He added that Mr. Strafaci had spoken with him before the meeting relative to money being withdrawn from our accounts without prior notice to the Authority. Mr. Bivona noted that going forward he would inform the Authority before money is removed. Mr. Bivona answered questions as raised by the Authority. Chairman Weiner thanked Mr. Bivona for attending.

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3.0 MINUTES OF PREVIOUS MEETING

- (1) September 16, 2009 – Informational Meeting Notes (Fitch Avenue)
- (2) September 23, 2009—Public Hearing Notes
- (3) September 24, 2009---Regular Meeting Minutes

Upon motion of Glenn Hamler, seconded by Evelyn Louziotis, it was moved to accept for the record Item 3.0(1) and 3.0(2) and approve the September 24, 2009 – Regular Meeting Minutes. The motion carried unanimously.

4.0 FOR THE INFORMATION OF THE AUTHORITY:

- (1) Tabled Agenda Items
 - (a) 7/27/09 Request from Jacqueline Torres re: Concern for High Water Bill and Invitation to attend the October 22, 2009 W&WPCA meeting. [Tabled from the September 24, 2009 meeting][Handled under Citizen Participation]
- (2) 9/17/09 Letter to Chairman Weiner from the Children’s Museum of Southeastern Connecticut –Final Report for the Water Authority Grant.
- (3) Signed Agreement between the City of New London and B & L Construction, Inc. RE: Gravel Excavation
- (4) 9/28/09 Memo to Chairman Weiner from Brian Estep RE: Olvin Velez, 20 Channing Street, New London, CT
Upon motion of Evelyn Louziotis, seconded by Mario Strafaci, it was moved to direct Attorney Estep to go forward with foreclosure of property -- File #21510 and Mario amended motion to include that any costs that will be incurred be added onto the foreclosure and Mr. Velez will be responsible to pay same. The motion carried unanimously.
- (5) 9/23/09 Memo to Chairman Weiner from Brian Estep RE: Carlos Pascual, 30 West Coit Street, New London, CT
Chairman Weiner requested that Marianna send a letter to the Law Department requesting information on how much Carlos Pascual – 30 West Coit Street, New London, CT owes and what are our chances of recovering monies due. He added that we would take action on this at the next meeting.
- (6) 9/22/09 Invoice to Michael G. Giannattasio, Director of Public Works, Town of East Lyme from Joseph Lanzafame, Interim Public Utilities Contracts Administrator RE: Bond Payment for Nit/Denit 2009/2010
Mr. Lanzafame reviewed invoice to East Lyme and answered questions as raised by the Authority.
- (7) 9/22/09 Invoice to Neftali Soto, Chief Engineer, Waterford Utilities Commission from Joseph Lanzafame, Interim Public Utilities Contracts Administrator RE: Bond Payment for Nit/Denit 2009/2010
Mr. Lanzafame reviewed invoice to Waterford and answered questions as raised by the Authority.
- (8) 9/28/09 Invoice to Michael G. Giannattasio, Director of Public Works, Town of East Lyme from Joseph Lanzafame, Interim Public Utilities Contracts Administrator RE: Estimated Sewer Cost for FY 2009-2010
Mr. Lanzafame reviewed the invoice sent to the Town of East Lyme and explained the billing process to the Authority.
- (9) 9/28/09 Invoice to Neftali Soto, Chief Engineer, Town of Waterford from Joseph Lanzafame, Interim Public Utilities Contracts Administrator RE: Estimated Sewer Cost for FY 2009-2010
Mr. Lanzafame reviewed the invoice sent to the Town of Waterford and explained the billing process to the Authority.
- (10) 9/11/09 Letter to Mr. Peter Vetter from Herman Glaser, Servpro RE: Speer, 372 Jefferson Ave, New London, CT
Chairman Weiner noted that the Purchasing Division of Finance has sent all the necessary paperwork to the insurance carrier and it was noted that the insurance company has acknowledged receipt of information sent. Mr. Hathaway will keep the Authority informed relative to status of same.
- (11) 9/30/09 Letter to Chairman Weiner from Penny Parsekian, New London Main Street – Thank you
- (12) 10/8/09 Memo to Chairman Weiner from Martin Berliner RE: FOG & Rate Increases Ordinances
- (13) 10/8/09 Memo to James Lathrop, Finance Director from Martin Berliner RE: Valve Insertion System
- (14) 10/9/09 Facsimile to Joe Lanzafame, P.E. from Dennis Setzko, AECOM RE: New London Pump Stations PCO’s.
Mr. Lanzafame expressed a concern relative to change order for wetwell lighting at PS#4. He added that he would look into it and give an update at the next meeting.
- (15) 10/13/09 Letter to Mr. Russell Dinoto from Barry Weiner RE: 92 Washington Street, New London, CT
Chairman Weiner reviewed the letter that was sent to Mr. Dinoto and answered questions as raised by the Authority.

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Marianna noted that Mr. Dinoto came to the office and submitted a letter to be on next month's agenda.

Upon motion of Evelyn Louziotis, seconded by Mario Strafacci, it was moved to receive for the record Items 4.0 (1) through 4.0(15) and take actions as dictated by the Authority. The motion carried unanimously.

5.0 **UNFINISHED BUSINESS**

5.1 **For the Information of the Authority to be received for the Record:**

a) Veolia Monthly Contract Operations Report – Received 10/14/09
Peter Vetter, Veolia Water, reviewed the monthly report and answered questions as raised by the Authority with regard to same. In addition to the monthly report, Kathryn Willis distributed two handouts i.e. New London Sewer System-CCTV Summary Report (Spring 2009 Inspections) and New London Sewer System – Preliminary CCTV Summary Report (September 2009 Inspections.) Both Kathryn and Peter reviewed these reports and it was noted that there are some areas of concern, but one area that Veolia would like to address sooner than later is in the Westridge Road area (segment approximately 15 feet long) where the top of the pipe is essentially missing. After discussion, Peter Vetter noted that there are still areas that have been identified in the past but have not been addressed to date and he felt we should also go back to re-visit those areas. It was noted that Joe Lanzafame and Peter Vetter would meet to discuss same.

Peter Vetter noted that Lake Konomoc is at 69% of capacity and they still do not have a good handle on what is going on at Beckwith Pump Station (not sure what schedule the contractor is running it). Joe Lanzafame noted that there is a tentative meeting with Malcolm Pirnie at the end of the month to discuss Fitch Avenue and also Beckwith Pump Station. He added that we are eventually going to be integrating a SCADA System at Beckwith and that signal is integral and needs to be worked out very quickly.

There was a discussion relative to Waterford being provided with consumption data for their customers via the City's HTE system using an electronic data transfer. Chairman Weiner suggested that since this is a service provided by New London to Waterford that a fee should be associated with same. Joe Lanzafame requested Kathryn to provide him with an estimate of what it costs her to provide this service to Waterford.

Kathryn Willis distributed and reviewed a report that was requested by Mario Strafacci RE: Quarterly Utility Billing Report. Chairman Weiner noted that the report looks very good, but since this was an add-on tonight that he would like more time to digest the information and we could discuss again next month.

- b) Minutes and Agenda from Waterford Utility Commission
(1) Regular Meeting Minutes – September 14, 2009 -- Received September 28, 2009
- c) Minutes and Agenda from East Lyme Water & Sewer Commission
(1) Special Meeting – October 13, 2009 – Received October 13, 2009
- d) Transfers/Deposits
(1) 9/30/09 Memo to James Lathrop, Finance Director from Martin Berliner, City Manager RE: Request for Appropriation (Water Budget) -- \$9,201.00 (Fire Hydrant Repair)
(2) 9/30/09 Memo to Donna Rinehart from Martin Berliner RE: Deposit Check 20069591 \$9,201.00
- e) Information List (**Actions as dictated by the Authority—information only**)
(1) 9/25/09 Memo to Mayor & City Councilors from Chairman Weiner RE: FOG (Fats, Oil & Grease) and Rate Increases Ordinances
- f) Invoices, Bills and Change Orders for Approval or Payment
(1) Veolia Water: Invoice #7013440 in the amount of \$482,553.00 for November, 2009
Upon motion of Glenn Hamler, seconded by Gregory Dziczek, it was moved to pay Veolia Water: Invoice #7013440 in the amount of \$ 482,553.00 for November 2009. The motion carried unanimously.
(2) Conway & Londregan, P.C.: Invoice #38291 in the amount of \$ 630.00 (for September 2009)

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Upon motion of Glenn Hamler, seconded by Mario Strafacci, it was moved to pay Conway & Londregan, P.C.: Invoice #38291 in the amount of \$ 630.00 (for September 2009). The motion carried unanimously.

- (3) Karl F. Acimovic, P.E.: Invoice # J.N. 99009 in the amount of \$ 206.00 for Dam Repairs and Modifications (Barnes, Beckwith & Bogue Reservoir Dams)
Upon motion of Evelyn Louziotis, seconded by Mario Strafacci, it was moved to table payment to Karl F. Acimovic, P.E.: Invoice # J.N. 99009 in the amount of \$ 206.00 for Dam Repairs and Modifications (Barnes, Beckwith & Bogue Reservoir Dams). The motion carried unanimously. Chairman Weiner requested that Joe Lanzafame speak with Karl Acimovic regarding same.
- (4) Kovacs Construction Corp.: Application #19 in the amount of \$61,710.00 (Rehab of P.S.4, 5, 8, 9) Project # 2007-18 – Date of Contract: 9/6/07
Upon motion of Glenn Hamler, seconded by Gregory Dziczek, it was moved to pay Kovacs Construction Corp.: Application #19 in the amount of \$61,710.00 (Rehab of P.S.4, 5, 8, 9) Project # 2007-18 – Date of Contract: 9/6/07. The motion carried unanimously.
- (5) Kovacs Construction Corp: Application #20 in the amount of \$9,000.00 (Rehab of P.S. 4,5,8,9) Project #2007-18 – Date of Contract: 9/6/07
*Upon motion of Glenn Hamler, seconded by Mario Strafacci, it was moved to pay Kovacs Construction Corp:
Application #20 in the amount of \$9,000.00 (Rehab of P.S. 4,5,8,9) Project #2007-18 – Date of Contract: 9/6/07. The motion carried unanimously.*
- (6) Veolia Water: Invoice # 70135449 in the amount of \$1200.00 for copier rental (March – August 2009)
Upon motion of Gregory Dziczek, seconded by Mario Strafacci, it was moved to pay Veolia Water: Invoice # 70135449 in the amount of \$1200.00 for copier rental (March – August 2009). The motion carried unanimously.
- (7) Veolia Water: Invoice # 7013548 in the amount of \$837.06 RE: 92 Washington Street, New London, CT
Upon motion of Mario Strafacci, seconded by Gregory Dziczek, it was moved to pay Veolia Water: Invoice # 7013548 in the amount of \$837.06 RE: 92 Washington Street, New London, CT. The motion carried unanimously.
- (8) Veolia Water: Invoice # 7013553 in the amount of \$ 4,964.50 RE: Hydrant Repair at 879 Vauxhall Street, Waterford, CT on 9/30/09
Upon motion of Glenn Hamler, seconded by Gregory Dziczek, it was moved to pay Veolia Water: Invoice #7013553 in the amount of \$ 4,964.50 RE: Hydrant Repair at 879 Vauxhall Street, Waterford, CT on 9/30/09. The motion carried unanimously.
- (9) Veolia Water: Invoice # 7013547 in the amount of \$260.87 RE: Parkway and Shore Road Hydrant Repair
Upon motion of Gregory Dziczek, seconded by Glenn Hamler, it was moved to pay Veolia Water: Invoice # 7013547 in the amount of \$260.87 RE: Parkway and Shore Road Hydrant Repair. The motion carried unanimously.
- (10) Veolia Water: Invoice # 7013552 in the amount of \$ 2,448.50 RE: Hydrant Repair at 21 Huntington Street, New London, CT on 8/18/09
Upon motion of Glenn Hamler, seconded by Gregory Dziczek, it was moved to pay Veolia Water: Invoice # 7013552 in the amount of \$ 2,448.50 RE: 21 Huntington Street, on 8/18/09. The motion carried unanimously.

(g) Finance Report

(1) (a-d) Wells Fargo – Received

- (a) Treatment Plant Sinking Fund – Received – 10/13/09
- (b) Water Surcharge Account Water Fund ----- 10/13/09
- (c) Sewer Fund – Received -- ----- 10/13/09
- (d) Water Fund - Capital Projects – Received -- 10/13//09

(2) Monthly Water/Sewer Finance Report – Received----- 10/13/09

(3) Account Balance List – Water & Sewer – Received ---- 10/02/09

(h) Delinquency Report – Provided by Veolia – Received ----- 10/14/09

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The foregoing matters Items 5.1a) through 5.1h) are received for the record and/or referred to the Committee.

Upon motion of Glenn Hamler, seconded by Gregory Dzialek, it was moved for Veolia to forward the accounts recommended for legal action to the City Attorney, with the exception of the Vincent Hodge Account – 227 Ledyard Street. The motion carried unanimously.

6.0 **OLD BUSINESS**

7.0 **NEW BUSINESS**

- (1) Presentation by Mr. Tom Bivona RE: Historical Performance City of New London Water Fund – Composite [handled under Citizen Participation]

Chairman Weiner noted that Mr. Bob Grills, a longtime member of the W&WPCA lost his wife suddenly and unexpectedly. Out of respect and remembrance for Bob & Valeda, Chairman Weiner requested a moment of silence in Valeda's honor.

8.0 **ADJOURNMENT**

Upon motion of Evelyn Louziotis, seconded by Glenn Hamler, it was moved to adjourn the October 22, 2009, meeting at 8:25 p.m. The motion carried unanimously. The next regularly scheduled meeting of the W&WPCA will be Thursday, November 19, 2009, beginning at 7:00 p.m. in the Richard R. Martin Center, Senior Center Library, 120 Broad Street (rear), New London, CT.

ATTEST TO BY: _____

SUBMITTED BY: _____

DATE APPROVED: _____

This document is subject to corrections, changes and/or revisions.

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