




CITY OF NEW LONDON  
CONNECTICUT  
OFFICE OF DEVELOPMENT & PLANNING  
Community Development Division

111 Union St.  
New London, CT 06320  
Tel (860) 437-6391  
Fax (860) 437-4467

Memorandum

To: Prospective CDBG Applicants

Cc: City Clerk  
New London Public Library

From: Cara H. Pianka, Community Development/Lead Coordinator 

Date: December 15, 2009

Re: Community Development Block Grant Applications for Program Year 36  
(7/1/2010-6/30/2011)

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Enclosed please find the Notice of Funding Availability and a distribution list of those receiving notice of the availability of Community Development Block Grant (CDBG) funds for the program year that will begin on July 1, 2010.

Preliminary estimates indicating the amount of CDBG funding that will be available for Program Year 36 (7/1/10-6/30/11) have not yet been provided by the U.S. Department of Housing and Urban Development, however, it is anticipated that the City of New London will receive approximately \$925,000.

A schedule of important dates associated with the CDBG application process will be forwarded at a later date under separate cover.

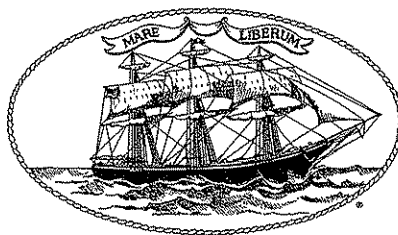
If you have any questions, please contact me at (860) 437-6392 or via e-mail (preferred contact method) at [cpianka@ci.new-london.ct.us](mailto:cpianka@ci.new-london.ct.us).

Good luck to all!

Enclosures (2): Notice of Funding Availability  
Distribution List



Equal Employment Opportunity/Affirmative Action Employer



# **NOTICE OF FUNDING AVAILABILITY**

## **Community Development Block Grant Program Year 36 (July 1, 2010 – June 30, 2011)**

**Proposals Due:  
Friday, January 15, 2010 by 4:00 pm  
Applications submitted after the deadline will not be considered.**

**Funding Managed by:  
City of New London  
Office of Development and Planning  
Community Development Division  
111 Union Street  
New London, CT 06320**

**Community Development Division Staff Contact Information:**

Cara H. Pianka, Community Development/Lead Coordinator  
E-mail: [cpianka@ci.new-london.ct.us](mailto:cpianka@ci.new-london.ct.us) (preferred)  
Phone: (860) 437-6392  
Lori Barberi, Administrative Accounting Technician  
E-mail: [lbarberi@ci.new-london.ct.us](mailto:lbarberi@ci.new-london.ct.us) (preferred)  
Phone: (860) 437-6391

The City of New London's Office of Development and Planning (ODP) is the administering agency for the City of New London's entitlement grant under the Community Development Block Grant (CDBG) Program, a Federally funded program of the U.S. Department of Housing and Urban Development (HUD).

Preliminary estimates indicating the amount of CDBG funding that will be available for Program Year 36 (7/1/10-6/30/11) have not yet been provided by the U.S. Department of Housing and Urban Development. However, it is anticipated that the City of New London will receive approximately \$925,000.

CDBG funds may be used for a wide range of activities with specific activity funding decisions made at the local level. All program activities must:

- ✓ Benefit low- and moderate-income persons as defined by HUD; *or*
- ✓ Provide physical improvements to an area characterized by slum or blight.

The Office of Development and Planning will accept applications in the following categories:

1. Public Services – the total amount available for this category \$317,000. Public Services include social/health services provided to low- and moderate-income New London residents. All funds awarded must be spent within this program year. The City *will not* accept requests for food as part of a program's scope of services except for nutritional programs including food banks and shelters.
2. Public Facilities & Improvements – such activities include improvements to youth centers, homeless shelters, streets and streetscapes, etcetera. If your agency is applying for funds under this category, please read the application carefully; important information has been added to ensure cost estimates are accurate. All construction project funds must be expended within three (3) years of award. After three years, the funding will be reallocated to another project.
3. Rehabilitation & Preservation – such activities include residential and non-residential/commercial/historic building improvements. There are many restrictions in this category, so please contact the Community Development/Lead Coordinator prior to submitting an application under this category. All construction project funds must be expended within three (3) years of award. After three years, the funding will be reallocated to another project.

Organizations that receive funding will be required to enter into a contractual agreement with the City of New London for the provision of services or activities stated in the application. All organizations that receive funding will also be required to comply with all data collection, reporting and monitoring requirements as established by HUD.

## **Application Information Session/How to Get an Application Packet**

To assist prospective applicants in the application process, an information session will be held on Tuesday, December 22, 2009, at 10:00 a.m. in the Stanton Building Conference Room. This session should last no more than one hour. The Community Development Coordinator will be available following the session to assist agencies in determining the eligibility of activities.

Application packets will be available to pick up at the information session, or you can arrange to have the application electronically mailed to you. The application packet will also be available in hard copy at the City of New London, Office of Development and Planning, 111 Union St., New London, CT 06320 through January 15, 2010. It is also available on the City's website: <http://www.ci.new-london.ct.us> or via e-mail by contacting one of the Community Development Division staff (contact information is located on the cover page of this Notice of Funding Availability).

## **General Instructions for Application Submission**

The following instructions describe the information required from all applicants who are requesting funds. Please submit all applicable information requested. Failure to do so may jeopardize your chances of receiving funding. All applications must follow these instructions in order to be eligible for review:

- Twenty (20) two-sided copies of the proposal on three-hole punch paper
- Please submit only one copy of the supplemental information
- Please keep the font size at 10 points or larger. A minimum 1-inch margin on all sides is required.
- Do not bind your application
- Do not add a cover letter, title page, dividers, tabs, etc.
- Do not submit oversized attachments (nothing larger than 8½ x 11)
- Do not include information not requested in the application
- Facsimile submissions are not allowed.

## **Council Public Hearing and Citizen's Advisory Committee Review**

There will be two public hearings held before the City Council and the Citizen's Advisory Committee to assist them in making their funding recommendations/decisions.

In addition to the public hearings, some agencies may be asked to make a brief presentation before the Citizen's Advisory Committee at a meeting in February 2010. If your agency is selected to make a presentation, you will be contacted to schedule a time for your presentation.

## **Schedule**

A schedule of important dates associated with the CDBG application process will be forwarded at a later date under separate cover.

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If you have any questions regarding any part of this process or require technical assistance, please contact Cara H. Pianka, Community Development/Lead Coordinator, via e-mail (preferred) at [cpianka@ci.new-london.ct.us](mailto:cpianka@ci.new-london.ct.us) or (860) 437-6392.

Program Year 36 Application Distribution List

Agency or Person	Address/Contact Person
Alderhouse Residential Communities, Inc.	James F. Dunn 363 Main Street, Suite 502 Middletown, CT 06457
Alliance for Living at the Living Center	Sandra Brindamour 154 Broad Street New London, CT 06320
Antiquarian & Landmarks Society	Elizabeth Rectanufs 255 Main Street, 4 <sup>th</sup> Floor Hartford, CT 06105
Bennie Dover-Jackson Middle School	Officer Lopez 36 Waller Street New London, CT 06320
Big Brothers/Big Sisters of SE CT	Joseph Petroff 1595 Hartford Turnpike, Route 85 Oakdale, CT 06370
Charles Bonser	21 Crocker Street New London, CT 06320
Catholic Charities & Family Services Diocese of Norwich, Inc.	Sylvia Laudette,MSW 331 Main Street Norwich, CT 06360
Centro de la Comunidad, Inc.	Elizabeth Garcia-Gonzalez PO Box 1421 New London, CT 06320
Chalk, Sandra	10 Starr Street New London, CT 06320
Child and Family Agency of SE CT/ B. P. Learned Mission, Inc.	Lisa Baxter 255 Hempstead Street New London, CT 06320
Citizens Advisory Committee (4)	Gloria J. Dover 109 Thames Street New London, CT 06320  Nora Soruco 131 Connecticut Avenue New London, CT 06320  Warren Phillips 51 Jefferson Avenue New London, CT 06320  Council Liaison
City of New London (10)	Ocean Beach Park Public Works Recreation Department Fire Department Office of Development & Planning Finance Department Law Director Police Department City Manager's Office City Clerk's Office
Community Health Center	Karen McMillan One Shaw's Cove New London, CT 06320
Connecticut Adoption & Family Service, Inc.	Sandra M. Couillard 2 Union Plaza, Suite 300 New London, CT 06320

Program Year 36 Application Distribution List

Connecticut Legal Services	Elizabeth Brooks, Esq. 153 Williams Street New London, CT 06320
Covenant Shelter	Janet D. Pearce, Treasurer 42 Jay Street New London, CT 06320
Eugene O'Neill Theater Center/Monte Cristo Cottage	Sophia Chapadjiev 305 Great Neck Road Waterford, CT 06385
F.R.E.S.H. New London	Arthur Lerner c/o Gemma E. Moran Labor United Way Food Center Box 429 New London, CT 06320
Garde Arts Center	Steve Sigel 325 State Street New London, CT 06320
Gemma E. Moran United Way Food Center	Paul Jakoboski Labor Food Center P.O. Box 429 New London, CT 06320
ISAAC	Migdalia Salas, Development Director 190 Governor Winthrop Blvd. New London, CT 06320 e.migdalia_sales@isaacschool.org
Habitat for Humanity	Terri O'Rourke 377 Broad Street New London, CT 06320
Hempstead House	Jeanne Shelburn 11 Hempstead Street New London, CT 06320
Homeless Hospitality Center	Cathy Zall 19 Jay Street New London, CT 06320
Kente Enterprises	Jane Glover 219 Bank Street, Suite 16 New London, CT 06320
Literacy Volunteers of Eastern Connecticut	Susan G. Townsley 106 Truman Street New London, CT 06320
Neighborhood Alliance	P.O. Box 1497, 8 Mill Street New London, CT 06320
New England Cognitive Center	Patti C. Said 464 Ocean Avenue New London, CT 06320
New London Community Boating	Caroline Leuze 55 Bayshore Drive New London, CT 06320 magsgram@aol.com
New London Community Meal Center, Inc.	Milton Cook 12 Montauk Avenue New London, CT 06320
New London County Historical Society	Edward Baker 11 Blinman Street New London, CT 06320
New London Landmarks	Sandra Chalk 49 Washington Street New London, CT 06320
New London Maritime Society	Ann Marie Foster 150 Bank Street New London, CT 06320

Program Year 36 Application Distribution List

New London Police Explorers	Captain Lacey Police Department New London, CT 06320
New London Public Housing	Sue Shontell 78 Walden Avenue New London, CT 06320 sues@newlondonhousing.org
New London Youth Organization	Kathy Browne P. O. Box 1485 New London, CT 06320
Nye, Libby	88 Bank Street New London, CT 06320 libby@gmail.com
Opportunities Industrialization Center of NL County, Inc. (OIC)	Elizabeth Binger 106 Truman Street New London, CT 06320
Public Library of New London	Suzanne Maryeski 63 Huntington Street New London, CT 06320
Run NLC, Inc.	Marvin Beasley P.O. Box 966 New London, CT 06320
Salvation Army	Community Relations & Development 855 Asylum Street Hartford, CT 06105
Save Ocean Beach (SOB) (2)	Thomas Quintin 19 Longview Street New London, CT 06320  Letizia Smith 24 Fitch Avenue New London, CT 06320
SCADD	Emmett Riley, Development Director 37 Camp Moween Road Lebanon, CT 06249
Sexual Assault Crisis Center of Eastern CT	Georgia Katin, Director 90 South Park Street P.O. Box 24 Willimantic, CT 06226
Shiloh Development Corporation (2)	Barbara Gandy/LaDonna Wade 3 Garvin Street New London, CT 06320
Sound Community Services, Inc.	Gail Lawson 165 State Street New London, CT 06320
Surfers Alumni/7 <sup>th</sup> Regiment Drum & Bugle Corp.	Daisy Johnson P.O. Box 64 New London, CT 06320
The Center: A Drop-In Community Learning and Resource Center, Inc.	Reona Dyess-Dunham 45 Broad Street, Annex New London, CT 06320
The YMCA	Betsy Dean 337 Main Street Norwich, CT 06360
TVCCA/NL Elderly Nutrition/Meals-on-Wheels	Sarah Drake One Sylvandale Road Jewett City, CT 06351
TVCCA/RSVP	Catherine B. Visco 83 Huntington Street New London, CT 06320

Program Year 36 Application Distribution List

2 B Sailing, LLC	Beth Robinson 25 Lemont Road Groton, CT 06340
United Way Labor Food Center	Kathy Sebastian 374 Broad Street New London, CT 06320
Visiting Nurses Association, Inc.	Mary Lenzini P.O. Box 264 403 North Frontage Road Waterford, CT 06385
Women's Center	Cathie Zeiner 16 Jay Street New London, CT 06320