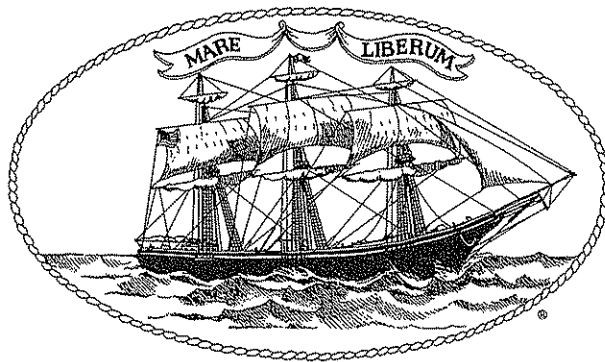


CITY OF NEW LONDON

**OFFICE OF
DEVELOPMENT & PLANNING**



**APPLICATION PACKAGE
Conservation Commission**

2012

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7. DEP Reporting Form

CONSERVATION COMMISSION CITY OF NEW LONDON

DIRECTORY OF MEMBERS

NAME	ADDRESS	EXPIRATION OF TERM
M E M B E R S		
Bob Stuller (G) – Chairman	19 Evergreen Ave.	July 2012
Elizabeth Burdick (U) – Secretary	63 Westomere Terrace	July 2014
Pat Zalesny (R)	93 Plant Street	July 2013
Milton Cook (D)	74 Cutler Street	July 2011
Naomi McClure (D)	64 Berkley Court	July 2015
A L T E R N A T E S		
Armand Beaudette (U)	83 Thames Street	July 2011
Vacancy		
Vacancy		
C I T Y O F N E W L O N D O N T E C H N I C A L S T A F F		
Michelle Johnson-Zoning/Wetlands Enforcement Officer mjohnson@ci.new-london.ct.us	City of New London Office of Development & Planning Planning, Zoning, & Wetlands Div. 111 Union Street New London CT (860) 437-6379 (860) 437-4467 FAX	
Harry Smith- City Planner hsmith@ci.new-london.ct.us		
Shelly Briscoe-Land Use Assistant sbriscoe@ci.new-london.ct.us		

Revised October 25, 2010

**CITY OF NEW LONDON
 DIRECTORY OF CITY STAFF**

TITLE	NAME	ADDRESS	TELEPHONE FAX
Mayor	Darryl Finizio	181 State St.	447-5201 447-7971 FAX
Building Official	Jack Cipriano	111 Union St.	447-5240 447-5255 FAX
Director of Public Utilities	Joseph Lanzafame	120 Broad St.	447-5221 447-5266 FAX
Public Works Director	Timothy Hanser	111 Union St.	447-5250 447-5255 FAX
City Planner	Harry A. Smith	111 Union St.	437-6380 437-4467 FAX
Zoning/Wetlands Enforcement Officer	Michelle Johnson	111 Union St.	437-6381 437-4467 FAX
Economic Development Coordinator	Ned Hammond	111 Union St.	437-6309 437-4467 FAX
Planning, Zoning & Wetlands Division		111 Union St.	437-6379 437-4467 FAX
Ledgelight Health District	Sanitarian	216 Broad St.	448-4882 448-4885 FAX
Fire Chief	Ronald Samul	289 Bank St.	447-5291 447-5293 FAX
Fire Marshal	Calvin Darrow	289 Bank St.	447-5294 447-5293 FAX
Police Chief	Margaret Ackley	5 Gov. Win Blvd.	447-5261 447-5277 FAX
Traffic Officer		5 Gov. Win Blvd	447-5280 447-5277 FAX
Veolia Water	Peter Vetter	100 Trumbull Street	443-4560

2012
Annual Meeting/Application Deadline Schedule

City of New London
Conservation Commission

The Conservation Commission of the City of New London will hold its regular meetings on the second Thursday of each month (EXCEPT WHERE NOTED). All meetings will start at 7:00 p.m. and will be held in the Stanton Building 1st Floor Conference Rooms located at 111 Union Street, New London, Connecticut, unless otherwise noted on the bulletin boards of the Office of Development & Planning and City Clerk's Office. To be placed on the agenda, the **deadline is 21 days prior** to the scheduled meeting date unless otherwise noted herein.

<u>MONTH</u>	<u>MEETING DATE</u>	<u>MEETING DEADLINE</u>
January	January 12, 2012	December 22, 2011
February	February 9, 2012	January 19, 2012
March	March 8, 2012	February 16, 2012
April	April 12, 2012	March 22, 2012
May	May 10, 2012	April 19, 2012
June	June 14, 2012	May 24, 2012
July	July 12, 2012	June 21, 2012
August	August 9, 2012	July 19, 2012
September	September 13, 2012	August 23, 2012
October	October 11, 2012	September 20, 2012
November	November 8, 2012	October 18, 2012
December	December 13, 2012	November 21, 2012*

APPROVED BY THE CONSERVATION COMMISSION ON October 13, 2011

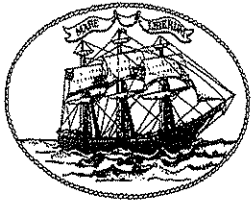
*Due to Thanksgiving Holiday

**Conservation Commission
Wetlands Application Checklist**

Yes	No	Description of Item
		1. Completed application form.
		2. The purpose and description of the proposed activity.
		3. Alternatives to the proposed activity considered by the applicant.
		4. Map of the property at approximately 1" = 1000' showing location of property.
		5. Site plan of the property at approximately 1" = 40" scale. Such site plan shall contain the following information at a minimum unless a waiver has been approved by the Commission.
		a. Preparation and certification by a surveyor and/or engineer licensed in the State of Connecticut.
		b. Property boundaries.
		c. Contours at no greater than 2" intervals, both existing and proposed.
		d. Vegetation patterns, both existing and proposed.
		e. Wetlands limits and soil type as determined by a soil scientist. Site plan shall be signed by the soil scientist. Site plan shall include the surveyed wetlands line and wetland flag numbers.
		f. Upland soil types and delineations based on Soil Survey of New London County or field identified by a soil scientist.
		g. Existing and proposed buildings, roads, utility lines, sanitary systems, and significant man-made or topographic features on or adjacent to the site.
		h. Flood hazard area classification and delineation.
		i. North arrow.
		j. Proposed limits of clearing / disturbance.
		k. A phasing, sequence and methods plan for pre-construction conditions/
		l. All watercourses shall be shown.
		6. A detailed Soil Erosion and Sediment Control Plan in accordance with the CT Guidelines for Erosion and Sediment Control, which meets or exceeds the minimum requirements. The plan shall include the following information:
		a. Location of areas to be stripped of vegetation and other exposed or unprotected areas

Yes	No	Description of Item
		b. Location, design, timing, and method of installation of structural and non-structural sediment and stormwater control measures.
		c. Timing and description of all major phases of activity, installation of sediment and stormwater control measures, and temporary and permanent stabilization methods.
		d. Emergency provisions for failure of sediment or stormwater control devices.
		e. Emergency spill plan to handle accidental spillage of fuel oil, gas, and etc.
		f. Designated staging area(s) for storage of surplus soils / materials.
		g. A de-watering plan for pumping / discharge of water and de-watering of saturated materials. The plan is to be based on pre-construction site conditions and will be open and subject to change during the construction activity, as the engineer deems necessary, subject to notification and acceptance of the Commission.
		7. In the case of fill, grading, or excavation proposals within wetlands or watercourses, the following items shall be submitted:
		a. Area to be filled, graded, or excavated.
		b. A maintenance grading plan during construction
		c. Volume of material to be added, moved, or removed.
		d. Location of removed material if moved off site.
		e. Physical composition and origin of material.
		f. Potential chemical reactions of deposited materials.
		g. Existing and proposed contours.
		h. Any additional requirement for stabilization to ensure adequate protection of the wetlands or watercourses.
		i. Evaluation of the effect of filling, grading, or excavation in a wetlands or watercourse including but not limited to:
		i. Storage volume.
		ii. Change in flood-ways and flood hazard areas.
		iii. Flow alterations.
		iv. Effect on groundwater, surface water recharge, or discharge
		v. Biological impacts.
		vi. Impact to adjacent or contiguous wetlands or watercourses.

Yes	No	Description of Item
		8. Anticipated impacts on the wetlands or watercourses as a result of the proposed activity
		9. Submission of appropriate filing fee.
		10. Referrals to abutting town.
		11. DEP Reporting Form (blue) required by State DEP.



**CITY OF NEW LONDON
CONNECTICUT
OFFICE OF DEVELOPMENT & PLANNING
Planning, Zoning, & Wetlands Division**

111 Union Street
New London CT
06320
(860) 437-6379
(860) 437-4467 FAX

**-APPLICATION-
INLAND/WETLAND & CONSERVATION COMMISSION-**

TWELVE (12) COPIES of all applications, all site plans, drawings, reports, analysis, or other information. DEP Reporting forms with appropriate attachments (shall be submitted to the Office of Development and Planning at least twenty-one (21) days prior to a regularly scheduled meeting in order to be received at that meeting.

Please be advised that this application will not be considered complete unless all of the information required on this form and in the regulations are submitted. The Commission will reject the proposal if the application or plans are incomplete.

1. For the following activity: (Check the Applicable Type of Application)

- | | |
|--|--|
| <input type="checkbox"/> Minor Impact - Residential | <input type="checkbox"/> Minor Impact – Commercial |
| <input type="checkbox"/> All Other Uses | <input type="checkbox"/> Significant Impact |
| <input type="checkbox"/> Review by Duly Authorized Agent | <input type="checkbox"/> Non regulated Uses |
| <input type="checkbox"/> Permitted Use | <input type="checkbox"/> Map Amendment |
| <input type="checkbox"/> Text Amendment | |

**2. _____ Map _____ Block _____ Lot _____
Street Address AND/OR Map/Block/Lot of Proposed Activity**

3. FEES:

- Minor Impact:**
 - Residential \$310.00 plus \$100.00/Lot
 - Commercial \$660.00
 - All other uses \$560.00
- Significant Impact: \$1,030.00**
- Permitted Uses \$25.00**
- Non-Regulated Uses \$310.00**

4. Activity To Be Reviewed And/Or Licensed (Attach Separate Sheet For Further Explanation)

4. Activity To Be Reviewed And/Or Licensed (Attach Separate Sheet For Further Explanation)

5. Description of Proposed Activity (attach separate sheet for further explanation)

6. Purpose Of Activity (Attach Separate Sheet For Further Explanation)

7. Other

_____ Acreage Of Property _____ Acreage Of Wetlands _____ Acreage Of Wetlands Altered

8. Section 7 and section 8.1 and 8.2 of the City of New London Inland Wetlands And Watercourses Regulations have been complied with?

_____ YES _____ NO

The undersigned hereby acknowledges that this application and statements submitted herewith are true to the best of his/her knowledge and conform to the Inland/Wetland & Conservation Commission Regulations of the City of New London and that approval of the plan is contingent upon compliance with all requirements of said regulations. The undersigned hereby authorizes the New London Conservation Commission and its agents, the right to enter upon the subject property for the purpose of inspection and enforcement of the Inland/Wetland & Conservation Commission Regulations. ALL NAMES MUST BE PRINTED AND SIGNED.

APPLICANT (PRINT)/(If a Corporation – Please Print Name of Member Representing Corporation)

ADDRESS

PHONE NUMBER

TOWN/CITY

STATE

ZIP

FAX NUMBER

APPLICANT'S SIGNATURE

DATE

AGENT (PRINT)

ADDRESS

PHONE NUMBER

TOWN/CITY

STATE

ZIP

FAX NUMBER

AGENT'S SIGNATURE

DATE

PROPERTY OWNER (PRINT)

ADDRESS

PHONE NUMBER

TOWN/CITY

STATE

ZIP

FAX NUMBER

PROPERTY OWNER'S SIGNATURE

DATE

**PETITION FOR CHANGE OF
INLAND WETLAND REGULATION OR BOUNDARY**

NAME OF APPLICANT

ADDRESS OF APPLICANT

TELEPHONE NUMBER

NAME OF OWNER (If Other Than Applicant)

ADDRESS OF OWNER

TELEPHONE NUMBER

REASON FOR APPLICATION: (CHECK APPROPRIATE BOX):

- Change of Inland Wetland Regulations. Attach description of change(s) desired noting affected Regulation Sections.
- Change of Official Inland Wetlands and Watercourses Map. Attach map showing present designation and proposed change(s).

(TO BE COMPLETED BY THE CONSERVATION COMMISSION)

APPLICATION NO. _____

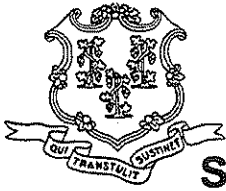
DATE PETITION FILED _____

DATE OF PUBLIC HEARING _____

DATE OF COMMISSION ACTION _____

DATE ACTION TAKEN _____

REASONS FOR ACTION TAKEN _____



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



**STATEWIDE INLAND WETLANDS & WATERCOURSES
ACTIVITY REPORTING FORM**

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, inland wetlands agencies must complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for each action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the inland wetlands agency is responsible for ensuring that the information provided is accurate and that it reflects the final action of the agency. Incomplete or incomprehensible forms will be mailed back to the agency. Instructions for completing the form are located on the following page.

The inland wetlands agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP). Do not mail this cover page or the instruction page. **Please detach and mail only the completed green reporting form to:**

Wetlands Management Section
Inland Water Resources Division
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

(Printed on Recycled Paper)
79 Elm Street • Hartford, CT 06106-5127

An Equal Opportunity Employer • <http://dep.state.ct.us>

Celebrating a Century of Forest Conservation Leadership

1901  2001

**INSTRUCTIONS FOR COMPLETING
THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM**

Use a separate form to report each action taken by the Agency. Complete the form as described below.

PART I: To Be Completed By The Inland Wetlands Agency

1. Enter the year and month the Inland Wetlands Agency took the action being reported.
2. Enter ONE code letter to describe the final action or decision taken by the Inland Wetlands Agency. Do not submit a reporting form for withdrawn applications. Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = Permit Granted by the Inland Wetlands Agency
 - B = Permit Denied by the Inland Wetlands Agency
 - C = Permit Extended or Amended by the Inland Wetlands Agency
 - D = Map Amendment to the Official Town Wetlands Map or an Approved Amendment to a Project Site Map
 - E = Enforcement Notice of Violation, Order, or Court Injunction and/or Court Fines by the Inland Wetlands Agency
 - F = Jurisdictional Ruling by the Inland Wetlands Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = Agent Approval pursuant to CGS 22a-42a(c)(2)
 - H = Appeal of Agent Approval Pursuant to 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Inland Wetlands Agency official verifying that the information provided on this form is accurate and that it reflects the FINAL action of the agency.

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant - If Part II is completed by the applicant, the applicant must return the form to the Inland Wetlands Agency. The Inland Wetlands Agency must ensure that the information provided is accurate and that it reflects the FINAL action of the Agency.

5. Enter the name of the municipality for which the Inland Wetlands Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.
6. Enter the USGS Quad Map name and number (1 through 115) which contains the location of the action/project/activity. The USGS Quad Map name and number can be found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps), or it may be indicated in the lower right-hand corner of each USGS Quad Map. A Connecticut Town and Quadrangle Index Map has been mailed to all Municipal Inland Wetlands Agencies. USGS Quad Maps are available at town hall or by contacting the DEP Maps and Publication Sales at (860) 424-3555.

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to all Municipal Inland Wetlands Agencies. Subregional drainage basin maps are also available by contacting the DEP Inland Water Resources Division at (860) 424-3019, and may be available via the Nonpoint Education for Municipal Officials web site: *nemo.uconn.edu*.
7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity.

9. **CAREFULLY REVIEW** the list below and enter ONE code letter which best characterizes the action/project/activity. All state agency projects must code "N".

- | | |
|---|---------------------------------------|
| A = Residential Improvement by Homeowner | I = Storm Water / Flood Control |
| B = New Residential Development for Single Family Units | J = Erosion / Sedimentation Control |
| C = New Residential Development for Multi-Family / Condos | K = Recreation / Boating / Navigation |
| D = Commercial / Industrial Uses | L = Routine Maintenance |
| E = Municipal Project | M = Map Amendment |
| F = Utility Company Project | N = State Agency Project |
| G = Agriculture, Forestry or Conservation | P = Other |
| H = Wetland Restoration, Enhancement, Creation | |

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located BEYOND the established upland review area (buffer, setback) or NO established upland review area (buffer, setback) exists.

- | | |
|---|--|
| 1 = Filling | 8 = Underground Utilities (no other activities) |
| 2 = Excavation | 9 = Roadway / Driveway Construction |
| 3 = Land Clearing / Grubbing (no other activity) | 10 = Drainage Improvements |
| 4 = Stream Channelization | 11 = Pond, Lake Dredging / Dam Construction |
| 5 = Stream Stabilization (includes lakeshore stabilization) | 12 = Activity in an Established Upland Review Area |
| 6 = Stream Clearance (removal of debris only) | 14 = Activity in Upland |
| 7 = Culverting (not for roadways) | |

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, stream, river or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You MUST provide all information in ACRES (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an ACTIVITY REGULATED BY the inland wetlands agency, or as a result of an AGENT APPROVAL pursuant to 22a-42a(c)(2). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You MUST provide all information in ACRES including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the inland wetlands agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. Restored or enhanced applies to previously existing wetlands or watercourses. Created applies to a NON-wetland or NON-watercourse area which is converted into wetlands or watercourses (therefore question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You MUST provide all information in ACRES including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank. Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.



CONNECTICUT DEPARTMENT OF ENVIRONMENTAL PROTECTION
 IWRD - 79 Elm Street
 Hartford, CT 06106-5127

GIS CODE #: _____
 For DEP Use Only

Arthur J. Rocque, Jr., Commissioner

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete this form in accordance with the instructions. Please print or type.

PART I: To Be Completed By The Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN: Year _____ Month _____
2. ACTION TAKEN: _____
3. WAS A PUBLIC HEARING HELD? Yes _____ No _____
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
 (print) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING: _____
 Does this project cross municipal boundaries? Yes _____ No _____
 If Yes, list the other town(s) in which the action is occurring: _____
6. LOCATION: USGS Quad Map Name: _____ **AND** Quad Number: _____
 Subregional Drainage Basin Number: _____
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER: _____
8. NAME & ADDRESS/LOCATION OF PROJECT SITE: _____
 Briefly describe the action/project/activity: _____
9. ACTIVITY PURPOSE CODE: _____
10. ACTIVITY TYPE CODE(S): _____, _____, _____, _____
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
 Wetlands: _____ acres Open Water Body: _____ acres Stream: _____ linear feet
12. UPLAND AREA ALTERED [must be provided in acres as indicated]: _____ acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: _____ acres
 [must be provided in acres as indicated]

DATE RECEIVED:

PART III: To Be Completed By The DEP

DATE RETURNED TO DEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO