



CITY OF NEW LONDON

CONNECTICUT

Personnel Board City of New London

September 8, 2009

**Personnel Coordinator's Office
4:30 p.m.**

AGENDA

- 1) Roll Call and Call to Order
- 2) Acceptance of Minutes of June 9, 2009
- 3) Citizen Participation
- 4) Communications

a) New Job Openings

- | | |
|---|---|
| i) Tax Collection Technician | Posted 7/2/09, closed 7/10/09. Position not filled due to Union agreement. |
| ii) Public Utilities Contract Administrator | Posted 7/24/09, closed 8/14/09. Training and experience evaluation completed. Technical/Oral examination scheduled for 9/11/09. |
| iii) Police Officer | Posted 8/21/09, will close on 9/14/09. |
| iv) Police Sergeant | Posted 8/21/09, will close on 9/18/09. |
| v) Police Lieutenant | Posted 8/21/09, will close on 9/18/09. |

b) Previous Job Openings

- | | |
|---------------------------|---|
| i) City Manager | Selection completed on 8/25/09 and candidate offered position. Offer was ultimately not accepted. Reviewing re-posting options. |
| ii) Equipment Mechanic II | Two employees appointed on 7/6/09 and 7/13/09. |

- 5) Action Agenda
 - a) Approval of revised Clerk Typist II and revised Administrative Account Technician job descriptions. Approval of new Land Use Assistant job description.
- 6) Adjournment

The next meeting date is Tuesday, October 13, 2009 at 4:30 p.m.