



MINUTES OF THE CITY OF NEW LONDON  
PERSONNEL BOARD MEETING  
HELD June 9, 2009

The meeting was called to order by Chairperson Willoughby at 4:42 p.m. with herself and members Gillis, and McCredie in attendance, as well as Personnel Coordinator Welch.

The minutes of the Personnel Board Meeting held May 12, 2009 were reviewed. A motion was made by Ms. Gillis, seconded by Mr. McCredie that the minutes of the Personnel Board meeting of May 12, 2009 be approved as submitted. Vote on the motion: Unanimous.

Citizen Participation: There was no public attendance at the meeting.

Communications:

The Recommended Review Procedure for the City Manager position was reviewed and recommendations made to ensure that it maintained a standard appropriate for a City position review.

The filling of the Equipment Mechanic II positions and Police Chief positions were noted.

Action Agenda:

The position of Tax Collector Technician was reviewed and recommendations for changes made for the basic job description; included in those changes was a recommendation that the person must be capable of being bonded.

Upon a motion by Mrs. Gillis, seconded by Mr. McCredie, the Board voted unanimously to approve the position of Tax Collector Technician at a Grade Level 9, with the recommended changes.

Personnel Board Members:

Discussion continued regarding increasing the size of the Board. A proposed new Board member will be contacted and a meeting set up with the City Manager.

There being no further business to come before the Board, a motion was made by Ms. Gillis, seconded by Mr. McCredie and voted unanimously to adjourn at 5:31 p.m.

The next meeting date for the Personnel Board is Tuesday, July 14<sup>th</sup> at 4:30 p.m.

Respectfully submitted,

Bernadette M. Welch  
Personnel Coordinator